



KISUMU COUNTY

COUNTY PUBLIC SERVICE BOARD

APPLICATION FOR EMPLOYMENT FORM

Please complete all sections of this form in **BLOCK** letters as appropriate and submit to the Secretary, Kisumu County Public Service Board, P.O. BOX 7792, 40100 KISUMU, KENYA. Attach copies of your National ID, Academic Certificates, Testimonials and Clearance Certificates

1. Vacancy Applied For

Vacancy/Post: Vacancy No.....
 Ministry/Department.....

2. Personal Details of the Applicant

Name of applicant: Title.....
 (Surname) (First Name) Other Name(s): (Prof/Dr/Mr/Mrs/Miss/Ms/Rev)

Date of Birth..... PIN NO..... ID/Passport No..... Gender: Male Female
 (dd-mm-yyyy)

Nationality..... Ethnicity..... Home County.....

Home Sub-County..... Home Ward.....

Postal Address..... Postal Code..... Town/City.....

Telephone..... Mobile..... Email.....

Alternative contact person..... Telephone.....

Do you suffer from any physical impairment? Yes No

If Yes, give;
 (i) Details/Nature of disability

(ii) Registration No and Date for National Council for People with Disabilities.....

3. Applicants in the Public Service Only

Ministry/Department/County Government/Other Public Institutions..... County.....

Personal/Employment No..... Present Substantive Post.....

Job group Effective date.....
 (dd-mm-yyyy)

Upgrading post (if applicable) Effective date.....
 (dd-mm-yyyy)

On Secondment (if applicable): Organization Designation Job group

Terms of Service: Permanent & Pensionable Contract Temporary Other, please specify.....

4. All other Applicants

Current employer (if applicable) Position held.....

Effective date..... Gross Salary (monthly) Ksh.....
 (dd-mm-yyyy)

10. Briefly state your current duties, responsibilities and assignments (if any)

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11. Please give details of your abilities, skills and experience which you consider are relevant to the position applied for. The information may include an outline of your most recent achievements and your reasons for applying for this post

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12. Mandatory Requirements

These are mandatory requirements in compliance with chapter six (6) of the constitution and Leadership and Integrity Act. You are required to attach current copies of the following documents.

1. Clearance from Higher Education Loans Board
2. Clearance from Criminal Investigation of Department
3. Clearance from Credit Reference Bureau
4. Clearance from Ethics and Anti-Corruption Commission
5. Clearance from Kenya Revenue Authority (Tax Compliance Certificate)

13. Personal References

The names of distinguished persons should not be used unless they really know you well; the names of relatives or of those from whom you send testimonials should not be used. The names of members or staff of the Kisumu County Public Service Board should also not be used.

1. Full Name:

Address:Post CodeCity/Town.....

Telephone No:..... E-mail address:.....

Occupation:

Period for which he/she has known you:

2. Full Name:

Address:Post CodeCity/Town.....

Telephone No: E-mail address.....

Occupation:

Period for which he/she has known you:

Declaration:

I hereby certify to the best of my knowledge that the particulars given on this form are correct and I understand that any incorrect information may lead to disqualification/legal action.

Date:
(dd-mm-yyyy)

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Signature of the Applicant